

Cigar City Crafters presents CRAFT ROOTS "Sewing the seeds of independence"

An arts and crafts bazaar to benefit Volunteers of America of Florida

**Event Details:** Saturday, October 25, 2008 from 9 AM to 3 PM

Vendor set up time 7:30-9 AM

- 1 Vendors must be set up and ready to sell by 9 AM and will not break down prior to 3 PM.
- 2 Located at Volunteers of America of Florida, 1205 East 8th Avenue, Tampa, FL, 33605. Corner of Nuccio Parkway and 8th Avenue in Ybor City (across from Fernando Noriega Jr./Palm Avenue Parking Garage).
- 3 Vendors will be able to unload in front of Volunteers of America of Florida's building, but will be asked to move vehicles to the parking garage. (There is an \$8.00 fee for parking during the day.) There is a limited amount of free parking available for vendors on a first come, first serve basis.

**Vendor Space Details:**

- 1 Vendor spaces will be on both grassy and paved surfaces, so come prepared for either possibility.
- 2 Table spaces and booth spaces are available. A limited number of table spaces are available in the covered courtyard.
- 3 Traditional outdoor booth dimensions are 10'x10', but larger spaces are available upon request at no additional charge. Indicate on the vendor application if you require a larger booth space.
- 4 Vendors must supply their own tents, tables, chairs, etc. A limited number of tables (6 ft x 2.5 ft) are available upon request, so be sure to let us know on the vendor application if you need a table.

**Application Details:**

- 3 Space fee: \$50.00. Attach a check or money order payable to Joy Nicholas, and mail to: Craft Roots c/o Joy Nicholas, 1205 East 8th Avenue, Tampa, FL 33605.
- 4 Please include a website where examples of the items you will be selling can be seen, or attach a minimum of 3 photos with your check and application. Include a self-addressed stamped envelope if you would like your photos returned to you.
- 5 All items sold must be handcrafted by the vendor. In order to maintain a diverse show, the number of vendors selling similar types of wares will be limited. Exhibitors will be selected by the Cigar City Crafters based on the description and photos provided with the application.
- 6 A portion of vendor registration fees will be donated to Volunteers of America of Florida.
- 7 Promotional event postcards will be printed and available for vendors to use to advertise the event to their friends, relatives, and customers. Please promote on your blogs and to your email lists as well!
- 8 Vendors are responsible for collection of any and all applicable sales taxes.
- 9 If your application is NOT approved, your check will be returned to you with photos if SASE is provided or will be destroyed.
- 10 Enclose a copy of the signed liability release form with your check, photos, SASE, and completed application.

**VENDOR APPLICATION**  
**Cigar City Crafters presents Craft Roots to benefit Volunteers of America of Florida**

Business Name: \_\_\_\_\_

Contact Person's Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone (day): \_\_\_\_\_ Phone (eve.): \_\_\_\_\_

Email: \_\_\_\_\_

Web Site: \_\_\_\_\_

Space location (please circle):  Smaller Courtyard Space /  Larger Outdoor Space /  No Preference

Do you need a table (limited availability on a first requested, first serve basis)?      YES      NO

Standard outdoor booth spaces are 10'x10', but larger spaces are available upon request at no additional charge. Requested booth dimensions: \_\_\_\_\_

Category of Work: Photography \_\_\_\_\_ Painting \_\_\_\_\_ Sculpture \_\_\_\_\_ Glass \_\_\_\_\_ Wood \_\_\_\_\_

Pottery/Ceramics \_\_\_\_\_ Jewelry \_\_\_\_\_

Mixed Media - Please Describe: \_\_\_\_\_

Other - Please Describe: \_\_\_\_\_

Cigar City Crafters shall be the final authority on any decisions made pertaining to the above.

**Please complete and attach the Hold Harmless form provided. Thank you!**

Participant's Signature: \_\_\_\_\_

Full name (please print): \_\_\_\_\_

Date: \_\_\_\_\_

### **Release and Hold Harmless Agreement**

The undersigned, being over the age of eighteen (18) years, does hereby request Volunteers of America of Florida, for permission to participate in the Cigar City Crafters/Craft Roots. I understand the benefit of this program/event and I agree to obey all instructions, orders, and commands given me by the officials in charge of the program/event. I acknowledge the risks of participation in this program/event and I may be subject to physical injury or property damage, whether caused by an intentional or unintentional act or omission. In full consideration and acknowledgement of the risks of participation in this program/event, I freely and voluntarily agree to participate in this program/event and accept the risks of so doing.

In consideration of being allowed to participate in this voluntary program/event and receiving the benefit thereof, I, myself, my heirs, personal representative, next of kin or assigns, do hereby forever release, waive, discharge, hold harmless and covenant not to sue Volunteers of America of Florida, or Cigar City Crafters, its officials, officers, agents, employees, representative, assigns, and insurers, individually and collectively, hereinafter referred to as "releasees", of and from all liability for any and all loss or damage, including personal injury, property damage or death, whether caused by the negligence of the releasees or otherwise, while I am in any way participating in the above described program/event.

I further acknowledge that I have read and fully understand this Release and Hold Harmless Agreement, and that I have voluntarily executed the same without any further inducement or promise not contained herein. I expressly agree that this agreement shall be construed as broadly as permitted by the law of the State of Florida, and that if any part hereof is declared invalid, the remainder shall remain in full force and effect.

Signature: \_\_\_\_\_

Full Name (please print): \_\_\_\_\_

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, state, zip: \_\_\_\_\_